

KUMAMOTO TECHNICAL COLLEGE

# APPLICATION REQUIREMENTS

**Learn Japanese and Gain the Power to  
Shape Your Future**

**JAPANESE LANGUAGE  
COURSE**

**CREATIVITY | ETHICS | PRACTICE**



Educational Corporation Kaishin Gakuen

Full-Time • Coeducational

**KUMAMOTO TECHNICAL COLLEGE**



Postal Code: 861-8038

5-1-1 Nagaminehigashi, Higashi-Ku,  
Kumamoto-Shi, Kumamoto-Ken

Email Add [info@kumakosen.ac.jp](mailto:info@kumakosen.ac.jp)

TEL: 096-380-8645

FAX: 096-380-8646

Website <http://www.kumakosen.jp>

# SCHOOL OVERVIEW

## ABOUT THE SCHOOL

Our school is a technical vocational school established in 1983. It is one of the largest vocational schools in Kumamoto Prefecture. In addition, our school belongs to Kaishin Gakuen Educational Corporation, and Kaishin High School, the parent institution of Kaishin Gakuen, has a history of more than one hundred years.

In 1991, the International Information Center was constructed, and in 2000, the Japanese Language Course was newly established with the aim of preparing students for advancement to universities and vocational schools and of fostering engineers with Japanese language proficiency. In addition to the Japanese Language Course, our school offers the Automobile Engineering Course and the Semiconductor Engineering Course.

After studying Japanese for 2 years in the Japanese Language Course, many international students advance to the specialized course of our school and acquire professional skills for a further 2 years. After that, they receive job offers from Japanese companies, obtain work visas, and are active in Japan.

The Japanese Language Course of our school places emphasis on fostering capable individuals who have an understanding of Japanese culture and society, are able to communicate smoothly, and possess the ability to think from a broad perspective. Already, many students have advanced to universities and vocational schools throughout Japan and have taken their first steps toward their dreams.

## COURSE OVERVIEW

### ◆ ADMISSION POLICY

- ① Those who wish to pursue further studies after completing this school
- ② Those who are motivated to actively engage in learning as independent learners
- ③ Those who strive to understand Japanese society and culture, accept diverse ways of thinking, and can engage in collaboration

### ◆ COURSE

Course Name	Target Proficiency Level	Class Hours		One class period consists of 45 minutes.
		Weekly Class Hours	Total	
2-Year Course for Further Studies	B 2	5 days/week, 20 hours/week	1600 hours	
18-Month Course for Further Studies	B 2	5 days/week, 20 hours/week	1200 hours	

### ◆ CLASS HOURS

Period	Morning Session (Class Time)	Afternoon Session (Class Time)
Short Homeroom	8:40 ~ 8:50	12:50 ~ 13:00
1st Period	8:50 ~ 9:35	13:00 ~ 13:45
2nd Period	9:35 ~ 10:20	13:45 ~ 14:30
3rd Period	10:30 ~ 11:15	14:40 ~ 15:25
4th Period	11:15 ~ 12:00	15:25 ~ 16:10

### ◆ MAIN TEACHING MATERIALS

Marugoto: Japanese Language and Culture series,  
Task-Based Japanese for Intermediate Learners series,  
KANJI LOOK AND LEARN (Textbook and Workbook),  
New Complete Master: Japanese Language Proficiency Test series (Kanji, Vocabulary, Grammar),  
Do You Know Japan? Let's Learn and Talk About Japan

### ◆ SUBJECTS OFFERED

「Comprehensive Japanese」, 「Kanji and Vocabulary」, 「Reading and Grammar」, 「Japanese Culture and Society」,  
「Project Work」, 「Practical Exercises」

# JAPANESE LANGUAGE COURSE FOR INTERNATIONAL STUDENTS

## Admissions, Application Procedures, Tuition Fees, and Other Information

### 1 ENROLLMENT CAPACITY

● 2-Year Course for Further Studies	:	160 Students
● 18-Month Course for Further Studies	:	15 Students
<b>Total</b>		<b>175 Students</b>

### 2 ELIGIBILITY REQUIREMENTS

#### Application Requirements

Applicants who meet all of the following requirements:

- ① Be at least 18 years old.
- ② Have completed 12 years or more of formal education (including graduation from a general high school, vocational high school, technical
- ③ Be able to provide proof of at least 150 hours of Japanese language study at a school recognized by a government authority as having the capability to provide Japanese language education, or at a private Japanese language institution. In addition, applicants must possess test results demonstrating Japanese language proficiency equivalent to JLPT N5 or higher, or A1 level or above according to the Japanese Language Education Reference Framework.
- ④ Have sufficient financial resources to cover tuition fees and living expenses while studying at the school.

### 3 APPLICATION DEADLINE

- 2-Year Course for Further Studies (**April Intake**) : Until mid-August of the previous year
  - 18-Month Course for Further Studies (**October Intake**) : Until mid-February of the same year
- Even if the application period is still open, recruitment will be closed once the maximum capacity is reached.
- ※ The application period may be shortened depending on the submission deadline to the Immigration Services Agency of Japan. For details, please contact us.

### 4 ENTRANCE (ADMISSION) EXAMINATION FEE

JPY 20,000 ※ The admission screening fee, once paid, will not be refunded under any circumstances.

### 5 APPLICATION METHOD

Applicants must obtain the application form for the Kumamoto Technical College Japanese Language Course (designated form) either directly by themselves, through a person residing in Japan, or via a partner organization of the school, and must complete the form accurately in Japanese. If you would like to know about our partner organizations, please feel free to contact us. The designated application form can also be downloaded from our school website.

Applicants from outside Japan must prepare all application documents and send them by EMS (Express Mail Service). Before sending the documents, please make sure to carefully check all required items.

※ Applications may also be submitted in person. In that case, please contact us in advance.

### 6 SELECTION METHOD

- ① Document Screening
- ② Japanese Written Test (for Japanese proficiency assessment)
- ③ Japanese Interview (for Japanese proficiency assessment)

### 7 APPLICATION SUBMISSION LOCATION AND ACCEPTANCE HOURS

#### Application Documents Mailing Address (School Address)

Kumamoto Technical College Japanese Language Course  
Postal Code: 861-8038  
5-1-1 Nagaminehigashi, Higashi-Ku, Kumamoto-Shi, Kumamoto-Ken  
TEL Number : +81 96380 8645  
FAX Number : +81 96380 8646  
E-mail Address : info@kumakosen.ac.jp

Monday to Friday: 8:00 a.m. – 5:00 p.m.

※ Closed on Japanese national holidays and school-designated holidays.

### 8 DOCUMENT SCREENING AND EXAMINATION ELIGIBILITY NOTIFICATION

Document screening will be conducted based on the submitted application documents. If the applicant is found to be eligible as a result of the screening, an examination eligibility notice will be sent via email. Please make sure to provide a valid email address on the application form.

※ Applicants may be required to resubmit or additionally submit documents if necessary.

No	List of Application Documents	Details
1	Documents certifying the applicant's identity and personal status	• Copy of passport or other ID showing personal information. If the passport has additional remarks/pages, please submit those pages as well.
2	Photographs 4 copies (4 cm x 3 cm)	• Taken within the last 3 months. Front-facing, no hat, plain background. ※ Edited photos are not accepted.
3	Application Form, Personal History, and Statement of Study Purpose (school prescribed forms)	<ul style="list-style-type: none"> <li>• Applicant's handwritten signature is required.</li> <li>• All educational history from primary school must be listed.</li> <li>• If there is a gap of 6 months or more in education/employment history, please explain separately. This also applies to early enrollment, delayed enrollment, repeated years, or overlapping study/work periods.</li> <li>• The statement of purpose must include detailed explanation of activities in Japan, reasons for applying to this school, and future plans after graduation.</li> </ul>
4	Original Diploma (Character Certificate) of the Highest Educational Background	• If not yet graduated, submit a certificate of expected graduation with listed subjects.
5	Original Academic Transcript of the Highest Educational Background	• Submit a transcript covering all academic records during the period of enrollment at the highest level of education.
6	Original Certificate of Japanese-Language Proficiency Test (JLPT N5 or above, or equivalent Japanese ability at CEFR A1 level under the Framework for Japanese Language Education Reference)	<ul style="list-style-type: none"> <li>• Documents proving Japanese language ability of JLPT N5 level or above</li> <li>• <b>Note:</b> Submit documents that certify Japanese language ability equivalent to A1 level or higher under the "Framework for Japanese Language Education Reference."</li> <li>• Alternatively, a certificate of Japanese language study of 150 hours or more (must include expected completion hours, hours of study at the time of issuance, attendance rate, course name and duration, target level, course content, and textbooks used).</li> </ul>
7	Financial Support Statement (school prescribed form)	• The financial sponsor's handwritten signature is required.
8	Documents proving the relationship between the financial sponsor and the applicant	• Submit official documents verifying the relationship between the financial sponsor and the applicant, such as a copy of the applicant's birth certificate or family register.
9	Original Bank Balance Certificate issued in the name of the financial sponsor	• The certificate must be issued within the last 3 months and show a bank balance of approximately JPY 2,000,000 or more, sufficient to cover tuition and living expenses during the stay in Japan.
10	Original Certificate of Employment of the financial sponsor, or a certified copy or photocopy of the Business License	• The certificate must include the issuing organization name, registration number, address, telephone number, name/signature of the responsible officer, and date of issue.
11	Original explanatory statement and supporting documents regarding the formation of funds stated in <b>item No.9</b>	• Tax certificates, income certificates, asset certificates, etc. (must include issuing authority name, registration number, contact address, telephone number, authorized signature, and date of issue).
12	TB Clearance Certificate	<ul style="list-style-type: none"> <li>• The validity period of the "TB Clearance Certificate" is, in principle, 180 days from the date of examination (may be 90 days depending on conditions).</li> <li>• Medical examinations must be conducted at designated medical institutions in each country. For details, please refer to the Immigration Services Agency of Japan website.</li> </ul>
13	Regarding Refusal of COE Issuance or Visa Denial	• If an applicant has previously received a disposition of non-issuance of a Certificate of Eligibility (COE), withdrawal of application, or refusal of permission for extension of stay or change of status of residence, and is reapplying, they must submit a statement explaining the reasons for the previous disposition and supporting documents to address and resolve those reasons.
14	Submission of Supplementary Explanatory Documents	• If the applicant is residing away from their place of origin, or if the current residence and educational institution (or workplace) are located in a geographically distant area making commuting difficult, or if the financial sponsor's address is located far from the financial institution holding the deposits, documents explaining the reasons must be submitted.

### ※ Important Notes on Application Documents

- ① When proving Japanese ability through certification tests, the applicable exams include: JLPT, BJT Business Japanese Proficiency Test, J.TEST, NAT-TEST, STBJ Standard Business Japanese Test, TOPJ Practical Japanese Proficiency Test, J-cert Life and Business Japanese Test, JLCT Japanese Language Proficiency Test for Foreigners, Practical Japanese Communication Test, JPT Japanese Proficiency Test, JPT Elementary, Japanese Online Test, and Japanese Language Assessment Test.  
**Note:** Submission of printed screen results from the official websites of these organizations is not accepted.
- ② All application forms must be completed in full without omission. If any item is not applicable, please clearly state so. All documents must include dates written in the Western calendar (Gregorian calendar).
- ③ If corrections are necessary, do not use correction fluid. Draw a double line through the incorrect part, write the correct information above, and affix a seal or signature next to the correction.
- ④ Documents prepared in foreign languages (including English) must be accompanied by a Japanese translation. A Japanese translation must be attached on a separate sheet.
- ⑤ All certificates must be issued within the past 3 months.
- ⑥ If any false information is found in the application documents, admission may be revoked even after enrollment.
- ⑦ Application documents will not be returned, except for original documents that cannot be reissued, such as diplomas.
- ⑧ Required documents and conditions may vary depending on the applicant's nationality or region. Please consult us in advance.

## 10 ADMISSION SELECTION AND NOTIFICATION OF RESULTS

A written test and interview will be conducted either at a local examination site or through an online interview. The results of the selection process will be notified to the applicant or the referring institution within three weeks after the examination. Please note that inquiries regarding the results by telephone or other means will not be accepted.

※ After passing the admission selection process, the school will apply for a Certificate of Eligibility on behalf of the applicant to the Immigration Services Agency of Japan.

## 11 NOTICE OF COE (CERTIFICATE OF ELIGIBILITY) ISSUANCE RESULT

- ① Applicants who pass the screening by the Fukuoka Regional Immigration Services Bureau and are issued a Certificate of Eligibility (COE) will be sent an invoice for tuition and other fees either directly from the school or through its partner organizations.
- ② After confirmation of payment of tuition and other fees, the Certificate of Eligibility and the Certificate of Admission will be sent by EMS.
- ③ Applicants must apply for a visa at the Japanese Embassy, Consulate, or other Japanese diplomatic mission in their home country. The validity period of the COE is 3 months from the date of issuance. Once the visa is issued, please notify the school promptly.
- ④ Once travel arrangements have been finalized, please inform the school of your flight number, departure time, and arrival time.

## 12 ADMISSION FEE AND TUITION FEES AND OTHER FEES (BY COURSE)

School Fees Table

(Japanese Yen)

Enrollment Period	Year	Entrance Examination Fee	Admission Fee	Tuition Fee	Education Enhancement Fee	Other Fees	Total
2-Year Course for Further Studies (April Intake)	1st year	20,000	100,000	530,000	50,000	60,000	760,000
	2nd Year	0	0	530,000	50,000	60,000	640,000
18-Month Course for Further Studies (October Intake)	1st year	20,000	100,000	530,000	50,000	50,000	750,000
	2nd Year	0	0	265,000	25,000	50,000	340,000

### 【Estimated Breakdown of Other Expenses】

Item	2-Year Course (per year)	18-Month Course (per year)
Teaching Materials	JPY 25000	JPY 22000
Insurance Enrollment Fee	JPY 10000	JPY 10000
Health Management, Activities & Others	JPY 25000	JPY 20,500

#### Note:

Even if an applicant passes the admission screening of the school, the admission screening fee will not be refunded regardless of whether a Certificate of Eligibility is issued or not. If a visa is not granted for any reason, the admission fee and tuition fees will be refunded to the applicant. However, international remittance fees must be borne by the applicant.

※ **Other expenses include:** teaching materials, extracurricular activity fees (such as day trips and cultural experiences), health management fees, and enrollment fees for the Japan Language School Cooperative “Student Insurance Plan,” etc.

※ Textbooks for Japanese Language Proficiency Test preparation classes must be purchased separately (approximately 5,000 yen).

## 13 PAYMENTS ETC.

For remittances from overseas, please transfer the payment in the applicant’s own name to the following bank account. Please note that transfer fees will be incurred; therefore, please include the transfer fees in addition to the tuition and remit the total amount to the designated school bank account.

For further details, please contact your financial institution.

### 振込先銀行口座 / Bank Account Details :

銀行名 Bank Name	: THE HIGO BANK, LTD. MISOTENJIN BRANCH
銀行住所 Bank Address	: 5-10-26, Oe, Chuo-Ku, Kumamoto-Shi, Kumamoto, JAPAN Postal Code: 862-0971
SWIFT コード	: HIGOJPJT
口座名義人 Account Holder Name	: 熊本工業専門学校 日本語科 校長 西島 真一 KUMAMOTO TECHNICAL COLLEGE JAPANESE COURSE PRINCIPAL NISHIJIMA SHINICHI
口座番号 Account Number	: 1432455
口座名義人住所 Account Holder Address	: 5-1-1 Nagamine-Higashi, Higashi-Ku, Kumamoto-Shi, Kumamoto-Ken, JAPAN Postal Code: 861-8038

Timeline		Items	Details
April Intake	October Intake		
August (Around)	February (Around)	<b>Application acceptance</b> Application form (designated form of our school) and submission of application documents	<ul style="list-style-type: none"> <li>Application documents can be downloaded from our school website. (<a href="https://www.kumakosen.jp">https://www.kumakosen.jp</a>)</li> </ul>
		<b>Notification of Internal Screening Results</b>	<ul style="list-style-type: none"> <li>If an applicant is deemed eligible, they will be notified of their examination approval.</li> <li>Applicants may be requested to resubmit or additionally submit documents.</li> </ul>
		<b>Entrance Examination</b> (Interview and Written Test)	<ul style="list-style-type: none"> <li>Written and interview examinations will be conducted either on-site or online.</li> </ul>
		<b>Notification of Entrance Examination Results</b> (Interview and Written Test)	<ul style="list-style-type: none"> <li>Notification will be sent to the applicant or the referring institution within 3 weeks after the examination.</li> </ul>
September to November	March to June	<b>Application for Certificate of Eligibility</b> (Document Screening)	<ul style="list-style-type: none"> <li>Application documents will be reviewed.</li> <li>Applicants may be required to resubmit documents or submit additional supporting documents.</li> </ul>
November	June	<b>Application for a Certificate of Eligibility to the Immigration Services Agency</b>	<ul style="list-style-type: none"> <li>Our school will apply for a Certificate of Eligibility on behalf of the applicant to the Immigration Services Agency.</li> </ul>
Around late February	Around late August	<b>Notification of the issuance of a Certificate of Eligibility from the Immigration Services Agency</b>	<ul style="list-style-type: none"> <li>After the issuance notification, the applicant or the referring institution will be promptly notified.</li> </ul>
March (Until mid-)	September (Until mid-)	<b>Payment of Admission Fee and School Fees</b>	<ul style="list-style-type: none"> <li>For those who have been issued a Certificate of Eligibility, payment instructions (<b>invoice</b>) will be sent.</li> <li>Please remit the required fees by the specified deadline.</li> </ul>
March (Mid-Late)	September (Mid-Late)	<b>Sending of Certificate of Eligibility and Letter of Admission</b>	<ul style="list-style-type: none"> <li>After confirming payment of tuition and other fees, the Certificate of Eligibility, Letter of Admission, and other documents will be sent by EMS.</li> </ul>
		<b>Application for a Student Visa at a Japanese Overseas Diplomatic Mission</b>	<ul style="list-style-type: none"> <li>Upon receipt of the Certificate of Eligibility and other documents, applicants should apply for a visa at a Japanese overseas diplomatic mission (Embassy or Consulate) in their home country.</li> </ul>
		<b>Flight Reservation</b>	<ul style="list-style-type: none"> <li>Please inform the school of your flight details, including the flight number and departure/arrival times. Our staff will meet you at the airport</li> </ul>
From April	From October	<b>Arrival in Japan &amp; school visit</b>	<ul style="list-style-type: none"> <li>WELCOME TO KUMAMOTO TECHINAI COLLEGE.</li> </ul>
		<b>Various Procedures</b>	<ul style="list-style-type: none"> <li>The school provides support for various procedures necessary for daily life in Japan, including resident registration, enrollment in the National Health Insurance and National Pension systems, opening a bank account, and arranging a mobile phone contract.</li> </ul>
		<b>Entrance Ceremony</b>	<ul style="list-style-type: none"> <li>CONGRATULATIONS AND WELCOME TO OUR SCHOOL!</li> </ul>
		<b>Orientation</b>	<ul style="list-style-type: none"> <li>Important guidance will be provided on daily life in Japan, including Japanese manners and customs, school life, apartment living, traffic rules, garbage disposal rules, and matters related to part-time employment.</li> </ul>
		<b>Start of Classes</b>	<ul style="list-style-type: none"> <li>Learn Japanese and Unlock Your Future.</li> </ul>